



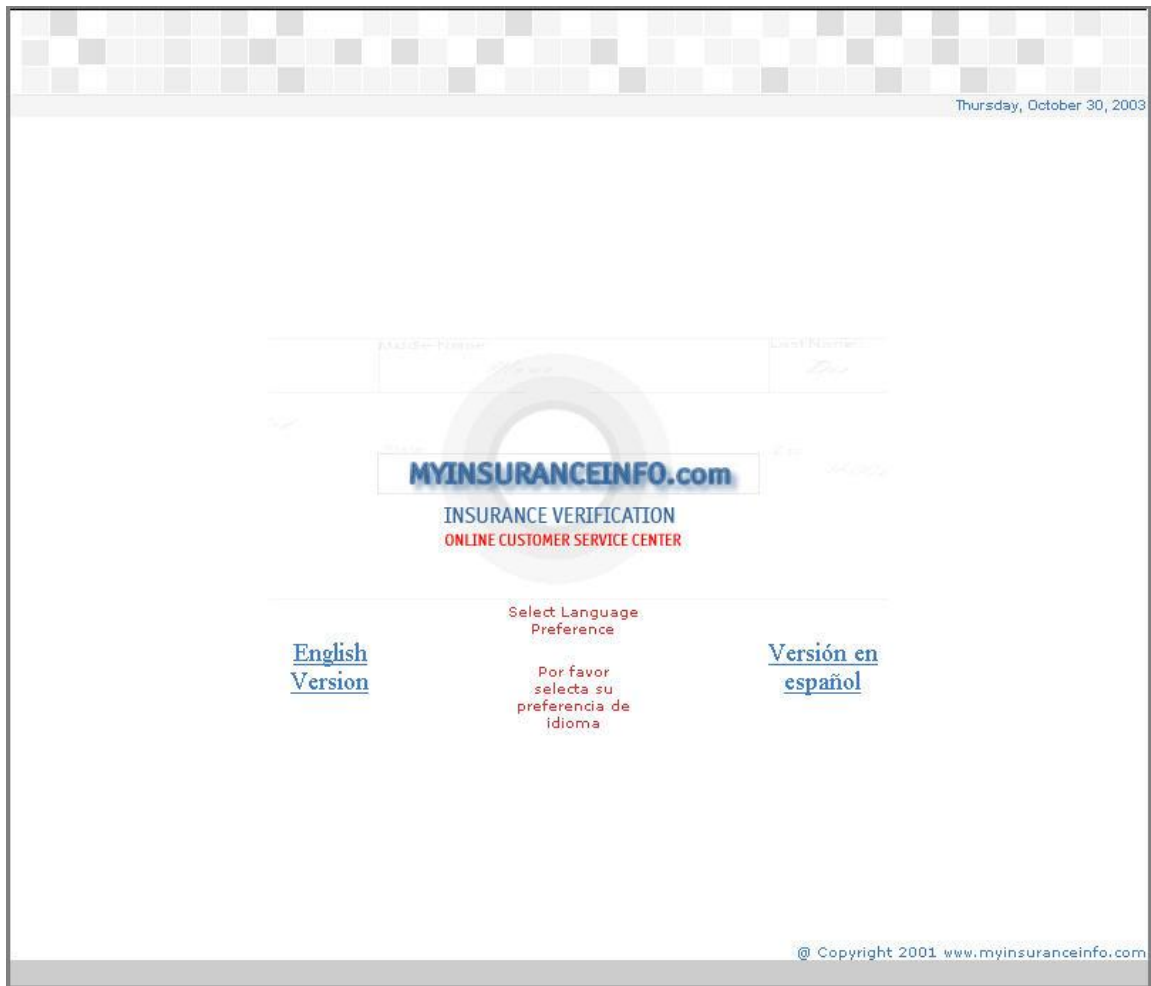
Allied Solutions

## **Myinsuranceinfo.com Instruction Manual**

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In order to give members prompt service and a means in which to communicate insurance information immediately, Allied Solutions provides a website which can be accessed twenty-four hours per day. This website is [www.myinsuranceinfo.com](http://www.myinsuranceinfo.com).



Once you access this website, the following prompts will guide you through the steps of submitting insurance information.

## HOME PAGE

- Select the language preference (English or Spanish)
- You may access the Frequently Asked Questions link.
- Once you are ready to proceed, click the appropriate link for “Vehicle Instructions”.

The screenshot shows the 'INSURANCE VERIFICATION ONLINE CUSTOMER SERVICE CENTER' header. A navigation menu on the left includes links for Property Verification, Vehicle Verification (selected), Insurance Agents, MYINSURANCEINFO.com Home, Contact Us, Site Support, and Terms & Conditions. The main content area is titled 'Instructions - Vehicle Verification' and includes a breadcrumb trail 'Home > Vehicle Verification Instructions'. The instructions text states: 'Please make sure you have the following information by your side before proceeding to Step 1 of 3. If you have all of the necessary information with you right now, then you are ready to begin. Click the START VERIFICATION button below to proceed to the first step.' Below this, there are three sections of required information: 'Personal Information' (Name of Financial institution where you have your loan, Loan Number), 'Insurance Information' (Name of Insurance company, Insurance policy number, Effective Date of Insurance, Comprehensive and Collision Deductible information, Lienholder/Loss payee listed on your policy), and 'Vehicle Information' (Vehicle year, Make, Model, Vehicle Identification Number). At the bottom right, there are three buttons: 'Cancel', 'Print', and 'Start Verification'. The footer includes the copyright notice '@ Copyright 2001 www.myinsuranceinfo.com'.

INSURANCE VERIFICATION  
ONLINE CUSTOMER SERVICE CENTER

Thursday October 30, 2003

Home > Vehicle Verification Instructions

### Instructions - Vehicle Verification

Please make sure you have the following information by your side before proceeding to **Step 1 of 3**. If you have all of the necessary information with you right now, then you are ready to begin. Click the **START VERIFICATION** button below to proceed to the first step.

**Personal Information**

- Name of Financial institution where you have your loan
- Loan Number

**Insurance Information**

- Name of Insurance company
- Insurance policy number
- Effective Date of Insurance
- Comprehensive and Collision Deductible information
- Lienholder/Loss payee listed on your policy

**Vehicle Information**

- Vehicle year
- Make
- Model
- Vehicle Identification Number

Cancel Print Start Verification

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## INSTRUCTIONS

- This page will list the information that will need to be provided by you.

INSURANCE VERIFICATION  
ONLINE CUSTOMER SERVICE CENTER

Thursday, October 30, 2003

Property Verification

Vehicle Verification

Insurance Agents

MYINSURANCEINFO.com  
Home

Contact Us

Site Support

Terms & Conditions

Home > Vehicle Verification Instructions > Step 1 of 3

Step 1- Vehicle Verification

Please answer the following questions. When you have answered all of the questions, click on the "Next Step" button at the bottom of the form to proceed to the next step.

1. What is your name (as it appears on the letter)? *\*required*

Ally Doe

2. What is the insured's name (if different from your name)?

3. What is the name of the financial institution where you have your loan? *\*required*

Allied FCU

4. What is your telephone number?

Area: 317 Phone: 317-706-7600 x159

5. What is your current address?

Street Address:  
1115 North Meridian St

City: Carmel State: IN Zip: 46032

6. What is your e-mail address? (optional)

adoe@alliedsolutions.net

7. Enter your Loan number (as it appears on the letter)? *\*required*

Cancel

Step 2 ->

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## STEP 1

- You will be asked to provide your name, the insured's name, the name of the financial institution, your telephone number, current address, email address and loan number.

INSURANCE VERIFICATION  
ONLINE CUSTOMER SERVICE CENTER

Thursday, October 30, 2003

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MYINSURANCEINFO.com  
Home

Home > Vehicle Verification Instructions > Step 2 of 3

### Step 2- Vehicle Verification

8. What is your insurance company's name? *\*required*

Allied Insurance Company

9. What is your insurance policy number? *\*required*

10101010101

10. Effective Date of Insurance: *\*required*

Click on the "31" button below to select your date or enter it manually below in the following format (mm/dd/yyyy): 31 10/30/2003

11. What is your insurance agent's name?

12. Area: 317 Phone: 555-5151

13. Comprehensive Deductible: *\*required*

500

14. Collision Deductible: *\*required*

500

15. Is the lienholder/loss payee listed on your policy?

☐ Yes ☒ No

If you answered "Yes" to Number 15, enter the lienholder/loss payee name and address as it appears on your policy.

If you answered "No" to Number 15, you MUST contact your insurance agent to add the correct lienholder information to your policy. Failure to do so will result in a violation of the terms of your loan agreement.

Cancel <- Step 1 Step 3 ->

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## STEP 2

- In Step 2, you will provide the name of the insurance company (required information), policy number (required information), policy effective date, name of the insurance agent, agent's phone number, comprehensive and collision deductibles (required), as well as the lienholder address.
- You may be prompted to call your insurance agent and add missing lienholder information to the policy.

The screenshot shows a web browser window with the title "INSURANCE VERIFICATION ONLINE CUSTOMER SERVICE CENTER". The date "Thursday, October 30, 2003" is displayed in the top right corner. The breadcrumb trail is "Home > Vehicle Verification Instructions > Step 3 of 3". On the left side, there is a navigation menu with links: "Property Verification", "Vehicle Verification", "Insurance Agents", "Contact Us", "Site Support", and "Terms & Conditions". The main content area is titled "Step 3 - Vehicle Verification" and contains a "Vehicle Information" section. It includes a form with the following fields: "16. Enter vehicle year: \*required" (with a dropdown menu showing "2003" and a "(yyyy)" hint), "Make: \*required" (with a dropdown menu showing "Ford"), "Model: \*required" (with a text input field showing "Blazer"), and "VIN:" (with a text input field showing "20df2ds0f2dsf2"). Below the form, there is a section titled "17. Please enter your comments in the space provided below:" with a large text area. At the bottom right, there are three buttons: "Cancel", "<- Step 2", and "Finish". The footer of the page reads "@ Copyright 2001 www.myinsuranceinfo.com".

## STEP 3

- At Step 3, you will be asked to verify the collateral information on the loan. For vehicles, you will note the year, make, model (required information) and vin.
- Comments may be entered at this point.

**FINISHED!**

- When finished, you will be thanked for providing the insurance information. You will also be informed that if we are unable to confirm the information within 90 days, a follow-up letter will be sent to you.
- A personal confirmation code is provided for future reference.

Once you submit information on-line, our customer service representatives update our tracking system. They will also provide follow-up correspondence or phone calls to clarify information, as needed. You may always contact our service office at 800-653-8812 with questions about your insurance information.